



Date: 4<sup>th</sup> September 2018  
My Ref: CT/ESPO  
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To: Members of the ESPO Management Committee

Dear Member,

### **ESPO MANAGEMENT COMMITTEE**

A meeting of the Management Committee will be held on Wednesday, 12 September 2018 at 10.30 am at ESPO, Grove Park, Leicester. LE19 1SY.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Cat Tuohy  
for Consortium Secretary

### **AGENDA**

<u>Item</u>	<u>Report by</u>	
1. Minutes of the meeting held on 13 June.		(Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.		
3. Declarations of interests in respect of items on this agenda.		
4. Presentation by PWC of External Audit Report and Opinion.	Director and Consortium Treasurer	(Pages 9 - 10)
5. Statement of Accounts and Annual Governance Statement.	Director and Consortium Treasurer	(Pages 11 - 82)

- |     |   |          |                   |
|-----|---|----------|-------------------|
| 6.  | Director's annual report 2017/18.                                 | Director | (Pages 83 - 88)   |
| 7.  | Annual review of organisational approach to risk management.      | Director | (Pages 89 - 112)  |
| 8.  | Director's Progress update.                                       | Director | (Pages 113 - 122) |
| 9.  | Any other items which the Chairman has decided to take as urgent. |          |                   |
| 10. | Dates of Future Meetings.   |          |                   |

*The next meeting of the Committee is scheduled to take place on Monday 26<sup>th</sup> November 2018 at 2.00pm at County Hall, Glenfield.*

*Future meetings of the Management Committee are scheduled to take place on the following dates at County Hall unless specified:*

*27<sup>th</sup> February 2019 - 10.30am*

*19<sup>th</sup> June 2019 - 10.30am*

*19<sup>th</sup> September 2019 - 10.30am (ESPO, Grove Park)*

*21<sup>st</sup> November 2019 - 10.30am*

11. Exclusion of the Public.

*The public are likely to be excluded from the meeting during the consideration of the following item of business in accordance with the provisions of Section 100(A) (4) of the Local Government Act 1972.*

- |     |   |                                   |                   |
|-----|---|-----------------------------------|-------------------|
| 12. | Supplementary Director's report.                      | Director                          | (Pages 123 - 134) |
| 13. | MTFS monitoring for the first four months of 2018/19. | Director and Consortium Treasurer | (Pages 135 - 142) |